



InDesign CC Course Outline: Advanced

Duration: 2 Days

Related Courses:

Adobe® Photoshop, Adobe® Illustrator, Adobe® Acrobat

Course Overview and Objectives

InDesign Advanced course is tailored for experienced users looking to master high-level design and publishing techniques. This course explores advanced typography, creating and managing long documents, advanced styles (nested, GREP, and object styles), working with complex tables, and automation tools like scripts and data merge. Ideal for professionals seeking to produce sophisticated layouts efficiently and elevate their design capabilities.

Prerequisites:

An understanding of computers and operating systems

Advanced Objects

- Create & use snippets
- Create & use anchored objects
- Creating libraries

Advanced Styles

- Create & use object styles
- Create & use nested styles
- Nested line styles

Managing Long Documents

- Sectioned documents
- Create & print books
- Insert & format footnotes
- Insert & format endnotes
- Table of contents
- Indexing
- Cross References

Automation

- Using data merge
- Data merge output to PDF
- QR codes
- Conditional text
- Scripts

Variable Text

- Create & edit text variables
- Variable types
- Insert text variables
- Delete, convert & import text variables

Multimedia and Interactively

- Dynamic PDF documents
- Importing video & sound files
- Media panel & timing panel
- The animation panel & motion presets
- Object states panel & preview panel
- Creating buttons
- Creating bookmarks & hyperlink's
- Applying actions
- Page transitions in PDF

Forms

- Add a form field
- Specify tab order
- Buttons

Cross Media Exporting

- Export to Dreamweaver/HTML
- Export to interactive PDF

ePubs

- Creating ePub documents (Fixed layout ePub vs. Reflowable ePub)
- Define style-tag mapping
- Exporting to ePub

Preparing Documents for Professional Printing

- Printing documents
- Printing booklets
- Printer's marks & bleeds
- Transparency flattener
- Overprinting
- Output preview
- Proof setup
- Fixing fonts & image links
- Exporting (PDF-X1a, PDF-X, high quality)
- Create PostScript & EPS files
- Ink limits
- Preflight files before hand-off
- Print thumbnails & oversized documents
- Prepare PDFs for service providers
- Separations Preview
- Trapping
- Print graphics & fonts

- Colour management
- Packaging files

Managing Assets

- View assets with Adobe Bridge
- Apply meta data & keywords to assets in Adobe Bridge
- Set options for the Creative Cloud colour settings
- Adding Captions & descriptions

Installing and Accessing Scripts

- Preparing InDesign for InCopy Workflow (optional)
- Using InCopy plug-ins in InDesign
- Creating assignments
- Exporting content to InCopy
- Using the assignments palette
- Using notes
- Tracking changes

Working with GREP

- Using GREP to remove unwanted characters & spacings
- Using GREP to format repetitive categories of text